



**Administrative Offices**  
1163 E. Seventh Street  
Chico, CA 95928-5999

**BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 20, 2005- 7:00 p.m.  
CHICO CITY COUNCIL CHAMBERS**

## AGENDA

### 1. CALL TO ORDER

- 1.1 Welcome to Visitors
- 1.2 Flag Salute

### 2. SUPERINTENDENT'S REPORT

### 3. HEARING SESSION/PUBLIC FORUM

At this point in the meeting, visitors may address issues that do not appear on the agenda. The law does not allow the Board to take action on items not appearing on the agenda. If visitors wish to address issues listed on the agenda, they may do so at the time the item is addressed by the Board. Conduct of the Hearing Session/Public Forum will be as follows per Board Policy #9370:

- Speakers will identify themselves and will direct their comments to the Chair.
- Speakers will be given 5 minutes to present their topic. Time will be monitored using the "stoplight" timer provided by the Chico City Council.
- Each general topic will be limited to 15 minutes or 3 speakers.
- The Hearing Session/Public Forum will be limited to up to one hour in duration.
- Priority will be given to student speakers.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3<sup>rd</sup> speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- Immediately following the conclusion of the Action Calendar, if necessary, the Hearing Session/Public forum will be re-opened. Priority will be given to those speakers who have remained throughout the meeting to address the Board. Again, speakers will be limited to 5 minutes.
- Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chair. An unwillingness to halt a presentation after being directed will, at the discretion of the Chair, result in the meeting being called into "recess" until such time that the meeting can resume in an orderly fashion.
- No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

### 4. CONSENT CALENDAR

The items listed below will be approved by the Board in one action. However, any member of the governing board may remove an item from the consent calendar for individual discussion and action.

- 4.1 [Minutes of Regular Meeting - 03/16/05](#)  
Consider approval of amended minutes.

Exhibit

- 4.2 [Certificated Human Resources Actions](#) Exhibit  
Consideration of certificated HR changes.
- 4.3 [Classified Human Resources Actions](#)  
Consideration of classified HR changes.
- 4.4 [Payment of Warrants](#)  
Consider payment of warrants drawn for billings received between April 1 - 13, 2005.
- 4.5 [Expulsions](#)  
Consider approval of the expulsions of the following students identified by number: #55566; #21726; #26501; #24788; #16479; #34704
- 4.6 [Major Field Trip Request - Pleasant Valley High School](#) Exhibit  
Consider approval of the major field trip request by Home Economics Careers and Technology (HECT)/FHA-HERO at PVHS to attend the FHA-HERO Leadership Conference April 23 - 26, 2005 in Fresno, CA.
- 4.7 [Major Field Trip Request - Chico Junior High School](#) Exhibit  
Consider approval of the major field trip request by CJHS 7<sup>th</sup> Grade History to attend the Shakespeare Festival April 23 - 24, 2005 in Ashland, OR.
- 4.8 [Major Field Trip Request - Marsh Junior High School](#) Exhibit  
Consider approval of the major field trip request by MJHS Student Government & Broadcast/Yearbook Classes to visit UCSC in Santa Cruz, CA May 13 - 15, 2005.
- 4.9 [Notice of Completion - Chico High School](#) Exhibit  
Consider approval of the notice of completion for reroofing on the Phase IV Modernization of Chico Senior High School.
- 4.10 [Consultant Agreement - Diverse Network Associates](#) Exhibit  
Consider approval of the consultant agreement between CUSD and Diverse Network Associates to work with staff to refine and revise the standards-based report cards being piloted in 2004-05 for use in 2005-06 and train selected staff as necessary. Funding Source: District Title II. There is no impact to the general fund.
- 4.11 [Consultant Agreement - Chico Country Day School](#) Exhibit  
Consider approval of the consultant agreement between CUSD and CCDS for two CCDS teachers and CUSD teachers to write units about recycling to be used by the District. Funding Source: UES Grant 7823 Parkview School. There is no impact to the general fund.
- 4.12 [Consultant Agreement - Phillip Ruttenburg](#) Exhibit  
Consider approval of the consultant agreement between CUSD and Phillip Ruttenburg to provide Psychotherapy for Pleasant Valley Transition Center program (individual, group, family). Supports class for Children with ED (emotional disturbance) on interim basis to allow the current psychologist to fill interim principal position. Funding Source: Extraordinary Cost Fund. There is no impact to the general fund.

- 4.13 [Community-Based English Tutoring Program Application Form, Fiscal Year 2005-06](#) Exhibit  
 Consider approval of the CBET program application form for fiscal year 2005-06.

5. DISCUSSION CALENDAR

Members of the public may address the Board regarding items on the agenda as these items are taken up. In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item. Each person who addresses the Board must be first recognized by the presiding officer and then give his/her name. Comments must be directed to the Board as a whole and not to individual members or District employees. Individual speakers will be allowed five minutes to address the Board. Board Policy #9370

- 5.1 [New Textbook Proposal](#) Exhibit  
 Staff from Chico High School will present information regarding the following new textbook proposal which is in alignment with state standards:
- *Film Art: An Introduction*
- 5.2 [Chapman Program Improvement Status](#)  
 Staff will review Chapman Elementary School's No Child Left Behind Program Improvement status. Restructuring options for schools in Year 4 of Program Improvement status will be discussed and staff will present a recommendation for meeting the restructuring requirements for Chapman Elementary to implement in Year 5 of Program Improvement.

6. ACTION CALENDAR

- 6.1 [New Textbook Proposal - Pleasant Valley High School](#)  
 Action: Consider approval of the following new textbook proposals which were presented on April 6, 2005:
- > *Nuevas Vistas - Advanced Spanish - Curso Uno*
  - > *Nuevas Vistas - Advanced Spanish - Curso de Introducción*
- A copy of each textbook is available at the District Office for review.
- 6.2 [Request for Allowance of Attendance Because of Emergency Conditions](#) Exhibit  
 Action: Consider approval to submit the Allowance of Attendance Because of Emergency Conditions due to snow and impassable roads on January 7, 2005 in the mountain communities of Forest Ranch and Cohasset.
- 6.3 [Tentative Agreement with CSEA, Chapter #110](#) Exhibit  
 Action: Consider ratification of the Tentative Agreement with CSEA, Chapter #110 which was ratified at the CSEA Chapter meeting held on April 12, 2005.

7. ANNOUNCEMENTS

8. BOARD ITEMS FOR NEXT AGENDA

**9. CLOSED SESSION**

9.1 Conference with Labor Negotiators under Government Code §54957.6

Employee Organizations:

- > CUTA
- > CSEA, Chapter #110
- > CUMA

Other Representatives:

Bob Feaster, Assistant Superintendent  
Kelly Staley, Assistant Superintendent  
Randy Meeker, Assistant Superintendent

9.2 Public Employee Discipline/Dismissal/Release Under Government Code §54957

**10. ADJOURNMENT**

*Board agendas, exhibits, and highlights are available on-line at: [www.chicousd.org](http://www.chicousd.org)*

# Amended

The Board of Education of the Chico Unified School District met in a Regular Meeting at 7:00 p.m. in the Chico City Council Chambers. The following were present:

**BOARD MEMBERS:**

Rick Anderson, President  
Rick Rees, Vice President  
Anthony Watts, Clerk  
Scott Huber, Member  
Jann Reed, Member

**ADMINISTRATION:**

Dr. Scott Brown, Superintendent  
Kelly Staley, Assistant Superintendent - Educational Services  
Randy Meeker, Assistant Superintendent - Business Services  
Janet Brinson, Director - Educational Services  
Bob Feaster, Director - Educational Services  
Scott Jones, Director - Fiscal Services  
Dr. Cynthia Kampf, Director - Educational Services  
Alan Stephenson, Director - Educational Services  
Greg Einhorn, Attorney at Law  
Kim Hutchison, Executive Secretary

**OTHERS:**

Association representatives, news media, and visitors.

**1. CALL TO ORDER**

1.1 At 7:03 p.m., Mr. Rees called the meeting to order and welcomed visitors. Mr. Rees announced that Mr. Anderson had been delayed and would arrive as soon as possible.

1.2 Mr. Rees led the Pledge of Allegiance.

**2. SUPERINTENDENT'S REPORT**

Dr. Brown reported on the 2004-2005 Academic Decathlon team competed over the weekend in Los Angeles at the State Event. While individual results are not back yet, two members of the team walked away with medals at the event. Casey Glick e won silver medals in Music, Art, and Economics, and a bronze medal in Social Science. Brian Conry won a Bronze medal for Art. As a team, PVHS has by far the youngest team with 5 sophomores and two juniors. Most teams had no sophomores.

**3. HEARING SESSION/PUBLIC FORUM**

At 7:12 p.m., the Hearing Session/Public Forum was opened. Member of the audience expressed their opinions and concerns. At 7:47 p.m., there were no further comments and the Hearing Session/Public Forum was closed.

**4. CONSENT CALENDAR**

4.1 The Board approved the minutes of the 03/02/05 Regular Meeting. *MSC Watts/Reed*

- 4.2 The Board approved the **Certificated** Human Resources actions: *MSC Watts/Reed*

| <u>Name</u>   | <u>Assignment</u>   | <u>Effective</u> | <u>Comment</u>   |
|---|---|------------------|--|
| <b><u>Administrative Appointments - Summer Session 2005</u></b> |   |                  |  |
| Abel, Karen   | Assistant Principal/Teacher-in-Charge-Alternative Education |                  |  |
| Koch, Steve   | Assistant Principal-Loma Vista School (shared position)     |                  |  |
| Shepherd, John  | Assistant Principal/Teacher-in-Charge-Secondary Education   |                  |  |
| Scott, Dave   | Assistant Principal-Loma Vista School (shared position)     |                  |  |
| Wolf, Marilyn   | Principal   |                  |  |
| <b><u>Full-Time Leave Requests for 2005/06</u></b>              |   |                  |  |
| Foster, Ann   | Elementary  | 2005/06          | 1.0 FTE Leave  |
| Mow, Margaret   | Elementary  | 2005/06          | 1.0 FTE Leave  |
| <b><u>Part-Time Leave Requests for 2005/06</u></b>              |   |                  |  |
| Barbour, Julie  | Elementary  | 2005/06          | 0.2 FTE Leave  |
| Bonafacino, Bernadette  | Elementary  | 2005/06          | 0.2 FTE Leave  |
| Calhoon-Carr, Lee-Anne  | Secondary   | 2005/06          | 0.2 FTE Leave  |
| Cox, Cynthia  | Secondary   | 2005/06          | 0.4 FTE Leave  |
| Cross, Deidra   | Secondary   | 2005/06          | 0.8 FTE Leave  |
| Daley, Maureen  | Elementary  | 2005/06          | 0.4 FTE Leave<br>(Policy #4475 STRS<br>Reduced Workload) |
| Findlay, Denise   | Elementary  | 2005/06          | 0.8 FTE Leave  |
| Galli, Michele  | Elementary  | 2005/06          | 0.2 FTE Leave  |
| Geise, Elizabeth  | Elementary  | 2005/06          | 0.4 FTE Leave  |
| Glick, Melanie  | Elementary  | 2005/06          | 0.2 FTE Leave  |
| Haley, Patty  | Counselor   | 2005/06          | 0.2 FTE Leave  |
| Hanlon, Krista  | Secondary   | 2005/06          | 0.2 FTE Leave  |
| Hian, Nancy   | Secondary   | 2005/06          | 0.5 FTE Leave  |
| Holen, Deanna   | Secondary   | 2005/06          | 0.2 FTE Leave  |
| Johnson, Janet  | Secondary   | 2005/06          | 0.2 FTE Leave  |
| Larson, Gayle   | Elementary  | 2005/06          | 0.2 FTE Leave  |
| Loustale, Diane   | Elementary  | 2005/06          | 0.2 FTE Leave  |
| Mahon-Russo, Leslie   | Alternative Education                                       | 2005/06          | 0.2 FTE Leave  |
| Martin, Michelle  | Secondary   | 2005/06          | 0.4 FTE Leave  |
| Morrissey, Stacia   | Secondary   | 2005/06          | 0.4 FTE Leave  |

|                         |            |         |  |
|-------------------------|------------|---------|--|
| Nichols, Christina      | Counselor  | 2005/06 | 0.2 FTE Leave  |
| Noble, Kelly            | Elementary | 2005/06 | 0.6 FTE Leave  |
| Parkin, Bonnie          | Elementary | 2005/06 | 0.35 FTE Leave   |
| Pronsolino, Cynthia     | Elementary | 2005/06 | 0.2 FTE Leave  |
| Rea, Brian              | Elementary | 2005/06 | 0.2 FTE Leave  |
| Sanders, Marsha         | Secondary  | 2005/06 | 0.2 FTE Leave<br>(Policy #4475 STRS<br>Reduced Workload) |
| Shagrun, Gloria         | Elementary | 2005/06 | 0.2 FTE Leave<br>(Policy #4475 STRS<br>Reduced Workload) |
| Shields, Judith K.      | Secondary  | 2005/06 | 0.4 FTE Leave<br>(Policy #4475 STRS<br>Reduced Workload) |
| Smith, Jeff             | Elementary | 2005/06 | 0.2 FTE Leave  |
| Southam, Kirsten        | Elementary | 2005/06 | 0.8 FTE Leave  |
| Sprotte, Karen          | Elementary | 2005/06 | 0.3 FTE Leave  |
| Topete-Tallerico, Janet | Secondary  | 2005/06 | 0.2 FTE Leave  |
| Travers, Deborah        | Secondary  | 2005/06 | 0.4 FTE Leave  |
| Vickers, Lark           | Elementary | 2005/06 | 0.2 FTE Leave  |
| Watson, Carrie          | Secondary  | 2005/06 | 0.4 FTE Leave  |
| White, Donna            | Secondary  | 2005/06 | 0.2 FTE Leave  |

**Retirements/Resignations**

|                   |               |             |
|-------------------|---------------|-------------|
| McMillan, Oden M. | March 8, 2005 | Resignation |
| Sands, Paula J.   | July 14, 2005 | Retirement  |

4.3 The Board approved the **Classified** Human Resources actions: *MSC Watts/Reed*

| <b><u>NAME</u></b>         | <b><u>CLASS/LOCATION/ASSIGNED HOURS</u></b> | <b><u>EFFECTIVE</u></b> | <b><u>COMMENTS/FUND</u></b>            |
|----------------------------|---|-------------------------|--|
| <b><u>Appointments</u></b> |   |                         |  |
| Denora, George             | Cafeteria Assistant/CHS/2.0                 | 03/22/05                | Vacated Position                       |
| Minter, Janean             | Cafeteria Assistant/CHS/2.0                 | 03/22/05                | Vacated Position                       |
| Primm, Kelly               | IPS-Classroom/CJHS/3.5                      | 03/09/05                | Vacated Position                       |
| Ribaudo, Donald            | IPS-Healthcare/MJHS/6.5                     | 02/28/05                | Vacated Position/<br>Special Education |
| Smith, Annie               | Parent Classroom Aide-Rest/Sierra View/2.0  | 02/16/05                | Vacated Position/<br>Categorical Fund  |
| Smyth, Mary                | IA-Sr Elementary Guidance/Marigold/3.0      | 02/22/05                | New Position/Grant Fund                |

|   |  |                    |  |
|---|--|--------------------|--|
| Stanilka, Chad                              | Telephone-Fire Alarm System<br>Installation- Service<br>Technician/M&O/8.0 | 03/08/05           | Vacated Position                       |
| Watts, Christina                            | IA-Special Education/LCC/5.0   | 03/01/05           | Vacated Position/<br>Special Education |
| Whitehead, Sofia                            | IA-Bilingual/CHS-PVHS/4.0  | 02/17/05           | New Position/<br>Categorical Fund      |
| <b><u>Promotion</u></b>                     |  |                    |  |
| Quinto, Raymond                             | Information Systems Analyst/Data<br>Processing/8.0                         | 02/23/05           | Vacated Position                       |
| <b><u>Increase in Hours</u></b>             |  |                    |  |
| Axline, Robyn                               | IPS-Classroom/LCC/3.5  | 03/14/05           | Vacated Position/<br>Special Education |
| Machado, Mary                               | Transportation Special Education Aide/<br>Transportation/1.0               | 01/03/05           | Existing Position                      |
| <b><u>Transfer w/Increased Hours</u></b>    |  |                    |  |
| Runnells, Marina                            | Campus Supervisor/BJHS/2.0   | 03/07/05           | Vacated Position                       |
| <b><u>Leave of Absence</u></b>              |  |                    |  |
| Crljenica, Carol                            | Cafeteria Cashier & Cafeteria<br>Assistant/<br>PVHS & Citrus/4.0 & 2.0     | 03/01-<br>03/22/05 | Per CBA 5.2.9                          |
| Crljenica, Carol                            | Cafeteria Cashier & Cafeteria<br>Assistant/<br>PVHS & Citrus/4.0 & 2.0     | 03/08/05           | Early Return from LOA                  |
| <b><u>Resigned Only Position Listed</u></b> |  |                    |  |
| Axline, Robyn                               | IPS-Classroom/LCC/3.0  | 03/13/05           | Increase Assigned Time                 |
| <b><u>Resignation/Termination</u></b>       |  |                    |  |
| Congdon, Lorraine                           | LT Office Assistant/Rosedale/1.0   | 02/28/05           | Voluntary Resignation                  |
| Gillum, William                             | Cafeteria Assistant/CJHS/2.0   | 03/11/05           | Voluntary Resignation                  |

4.4 The Board approved the payment of the following warrants: *MSC Watts/Reed*

| <b><u>FUND #:</u></b>                 | <b><u>FUND DESCRIPTION:</u></b>   | <b><u>WARRANT #'S:</u></b> | <b><u>AMOUNT</u></b> |
|---------------------------------------|-----------------------------------|----------------------------|----------------------|
| 01                                    | General Fund                      | 325185 - 325501            | \$460,876.03         |
| 13                                    | Nutrition Services                | 325502 - 325503            | \$67.62              |
| 14                                    | Deferred Maintenance              | 325504                     | \$8,363.26           |
| 24                                    | BLDG FD - Measure A (P & I)       | 325505 - 325507            | \$1,926.59           |
| 25                                    | Capital Facilities FD - State CAP | 325508 - 325509            | \$2,954.38           |
| 35                                    | County School Facilities Fund     | 325510 - 325512            | \$6,506.70           |
| CURRENT WARRANT TOTAL:                |                                   |                            | \$480,694.58         |
| PREVIOUS WARRANT TOTAL:               |                                   |                            | \$0.00               |
| <b>TOTAL WARRANTS TO BE APPROVED:</b> |                                   |                            | <b>\$480,694.58</b>  |

4.5 The Board approved the expulsions of the following students identified by number: #22163; #19846; #25437; #41903; #21993; #21353; #21427 *MSC Watts/Reed*



- 4.6 The Board accepted gifts to the district received by individual school sites: *MSC Watts/Reed*

| <u>Donor</u>  | <u>Donation</u>  | <u>Recipient</u> |
|---|--|------------------|
| Bidwell PTA   | \$170  | BJHS             |
| Fraternal Order of Eagles Attn:<br>Board of Trustees    | 14 bikes   | Chapman          |
| George & Katherine Gomes Bella's<br>Christmas Tree Farm | \$21   | Chapman          |
| Bill Martin   | trumpet  | Chapman          |
| Annie Whiteman  | \$25   | CHS              |
| Blain Brewster Grocery Outlet                           | 11 15# turkeys   | Citrus           |
| Chico Disc Golf Club Lon Glazner                        | 6 Disc golf targets  | Citrus           |
| Rick Leis Steven Bouttote                               |  |                  |
| Henry & Nalini Lal                                      | \$50   | Citrus           |
| Washington Mutual                                       | \$659.40   | Citrus           |
| Ralph Arellano  | Dell Dimension Computer with surround<br>sound, 19" monitor and printer  | CJHS             |
| Billiejean Durst  | \$200  | CJHS             |
| CPC - Adopt-a-Book Program                              | books  | Cohasset         |
| Bruce Luchessa  | 15 Eyewitness videos   | EWE              |
| Safeway   | \$500  | EWE              |
| Hooker Oak PTA President Siobhan<br>O'Neil              | \$3807 \$107.71  | Hooker Oak       |
| LCC PTA Mary Clark, President                           | \$3125   | LCC              |
| Steven & Debra Torpen                                   | \$50   | LCC              |
| Bella's Christmas Tree Farm                             | \$60   | LCC              |
| George & Katherine Gomes                                |  |                  |
| Dan & Kit Wheeler                                       | World Book Encyclopedia Set World<br>Book Year Books World Book<br>Dictionary Set Eye Witness Science<br>Books | Marigold         |
| Turf Plus   | \$96   | Marigold         |
| Marigold PTA  | picnic tables  | Marigold         |
| Washington Mutual                                       | \$400  | Marigold         |
| Becki Gilbert   | Yamaha Keyboard  | MJHS             |
| Harry Vrie  | Computer Printer   | Neal Dow         |
| Ana Nava  | Bundy Clarinet   | Parkview         |
| Bella's Christmas Tree Farm                             | \$62   | Parkview         |
| Dee Kallin  | books, puzzles, games  | Parkview         |
| J. Leanne Westphal Anthony<br>Westphal                  | \$90   | Parkview         |
| C&C Ranches LLP   | \$2000   | PVHS             |
| Leighanne Herndon                                       | 1 paperback  | PVHS             |
| Jason Enos  | paperback book   | PVHS             |
| Ramona Stites   | clothing, shoes, household items   | PVHS             |
| Vicky Matulich  | \$20   | PVHS             |

|                                 |   |             |
|---------------------------------|---|-------------|
| Charlie Copeland Sally Foltz    | 8 mass market paperbacks 10<br>hardbound books  | PVHS        |
| Priscilla Burns                 | 90 paperbacks 1 hard back   | PVHS        |
| Alexander Gray                  | \$150   | PVHS        |
| Colin/Susanne Boggs             | \$200   | PVHS        |
| George Laver                    | \$125   | PVHS        |
| Byron/Barbara Wolfe             | \$125   | PVHS        |
| David & Lisa Ferrier            | \$100   | PVHS        |
| Paula Sands                     | 7 paperbacks  | PVHS        |
| Laurene A. Feingold             | \$250   | PVHS        |
| Paula Sands                     | 1 paperback   | PVHS        |
| James Marshall                  | \$50  | PVHS        |
| Julian/Terese Howell            | \$20  | PVHS        |
| Leanne Chrisman                 | \$112   | PVHS        |
| Janice/John Goodes              | \$20  | PVHS        |
| Jessica Neves                   | 1 paperback   | PVHS        |
| Bruce Carpenter Deborah Simmons | \$100   | PVHS        |
| Ray and Beverly J. Clark        | \$50  | PVHS        |
| Washington Mutual               | books   | Rosedale    |
| Ed Source                       | \$100   | Rosedale    |
| Cantwell Enterprises            | \$66.60   | Rosedale    |
| Jennifer Anderson               | photocopy/fax machine with toner<br>1modem, 1 monitor, 1 keyboard, 1<br>mouse, 1 laser printer and all<br>connections | Shasta      |
| Elizaeth Sandbach Gary Fowler   | \$500   | Shasta      |
| George & Katherine Gomes        | \$35  | Sierra View |

- 4.7 The Board approved the major fund raising request from Shasta PTO to hold a jog-a-thon March 14 - April 15, 2005, to raise funds to carpet the portable classrooms and for future kindergarten playground equipment. *MSC Watts/Reed*
- 4.8 The Board granted authorization to the Superintendent or designee to enter into a contract with the lowest responsive bidder for the all weather track at PVHS. *MSC Watts/Reed*
- 4.9 The Board approved the major field trip request for PVHS Culinary I & II to attend the Culinary Art School in San Francisco on May 16, 2005. *MSC Watts/Reed*
- 4.10 The Board approved the certification of 2004-05 temporary athletic coaches. *MSC Watts/Reed*
- 4.11 The Board approved the consultant agreement between CUSD and PUSD to provide Peer Coach/Facilitator services for Teaching American History Grant. Peer coach will attend all training sessions. All meetings, the History-Literacy Institute (June 27-30, 2005) and observe and coach colleagues. (All eligible CUSD teachers were given the opportunity to serve in this capacity. One open peer coach position was filled by John Garrett of PUSD.) Funding Source: Federal Teaching American History Grant. There is no impact to the General Fund. *MSC Watts/Reed*

**5. DISCUSSION CALENDAR**

- 5.1 Dr. Cynthia Kampf, Director - Educational Services updated the board on the federal Adequate Yearly Progress Accountability Program and the state Academic Performance Index. At 8:23 p.m. the Board opened the floor for public comment. At 8:25 p.m., there were no further public comments.
- 5.2 Staff from Pleasant Valley High School presented information to the Board regarding the following new course proposals:
- > Advanced Clothing Construction and Fiber Art
  - > College Prep Earth and Space Science
  - > Every Day Art
  - > Protecting you/Protecting Me
  - > Visual Communication - 2 Dimensional Art
- 5.3 Randy Meeker, Assistant Superintendent - Business Services provided a review of the 2<sup>nd</sup> Interim Budget Report. At 8:38 p.m. the Board opened the floor for public comment. At 8:48 p.m., there were no further public comments.
- 5.4 The Board continued the discussion regarding reduction options, including campus consolidation, and revenue enhancements relative to meeting to meet the \$1.1 million in reductions needed for the 2005-06 school year. The Board continued to look at the options presented to the Board. At 8:52 p.m., the Board opened the floor for public comment. At 9:32 p.m., there were no further public comments.

*At 9:33 p.m., Mr. Rees recessed the meeting. Mr. Anderson, having arrived to the meeting at 8:55 p.m., reconvened the meeting at 9:45 p.m.*

- 5.5 Dr. Cynthia Kampf, Director - Educational Services presented a review of the recommendations of the Campus Consolidation Committee as an introduction to the Board's continued discussion regarding campus consolidation. Dr. Kampf presented information to the Board regarding possible boundary changes for each of the scenarios. At 10:47 p.m., the Board opened the floor for public comments. At 11:26 p.m., there were no further public comments. The Board continued with Board discussion regarding campus consolidation.

*With a 4 to 1 vote - Ayes: Anderson/Reed/Rees/Watts; Noes: Huber, the Board moved to proceed to item 6.1 on the Action Calendar, adjourn to Closed Session and reconvene the open session of the regular meeting tomorrow, Thursday, March 17, 2005 at 7:00 p.m. at Chico Junior High School.*

**9. CLOSED SESSION**

At 11:47 p.m. on Wednesday, March 16, 2005 the Board recessed into closed session for the purpose Conference with Labor Negotiators and Public Employee Appointment: Title - Assistant Superintendent - Human Resources. Mr. Anderson announced those who would be attending closed session included: Kelly Staley, Assistant Superintendent - Educational Services and Randy Meeker, Assistant Superintendent - Business Services

**10. RECESS/ADJOURNMENT**

At 12:12 a.m. on Thursday, March 17, 2005 the Board reconvened. There were no announcements at this time and the meeting was recessed until Thursday, March 17, 2005 at 7:00 p.m. at Chico Junior High School.

*RECONVENE*

*At 7:08 p.m. in the multipurpose room at Chico Junior High School, Mr. Anderson reconvened the regular meeting of the Board of Education from March 16, 2005.*

*Mr. Anderson announced that the Board took action in Closed Session to appoint Mr. Bob Feaster as Assistant Superintendent - Human Resources.*

*Mr. Anderson announced that the meeting would continue with Item 5.6 - 2005-06 Student Calendar and would proceed through the remainder of the agenda.*

- 5.6 Dr. Cynthia Kampf, Director - Educational Services reviewed the proposed draft 2005-06 Student Calendar.
- 5.7 Due to the lateness of the hour at the March 2, Regular Meeting, when the Board heard discussion and took action on the Open Structure K-8 pilot program, the Board will open the floor for anyone wishing to address the Board on this issue. At 7:19 p.m., the Board opened the floor for public comment. At 7:21 p.m., there were no further public comments.
- 5.8 Every Chico Unified school site has a School Site Council made up of parents, teachers, other school staff, and students (at the secondary level). The Council is required to develop and annually update a Single Plan for Student Achievement which is a plan for using state and federal categorical funds to improve student achievement. The Board will be asked to review these plans and consider discussing and approving them at the April 6, 2005 board meeting. A copy of each site School Plan is available at the District Office for review.

## 6. ACTION CALENDAR

6.1 The Board approved the 2004-05 2<sup>nd</sup> Interim Budget Report. *MSC Rees/Watts*

6.2 The Board approved the following budget reductions for the 2005-06 school year:

- |    |  |  |
|----|--|--|
| 1. | Reduce secondary site administration<br>Eliminate Classified Management position<br>Reduce District Office clerical  | <i>MSC Rees/Reed</i>   |
| 2. | Reduce District Departments by 6%<br>Strategic Planning Carryover<br>Eliminate District Office custodial<br>Eliminate use of Portable buildings wherever possible to reduce expenses | <i>MSC Reed/Watts</i>  |
| 3. | Eliminate Extra Duty positions (District paid)   | <i>MSC Watts/Reed</i>  |
| 4. | Eliminate YRE for in 2006-07<br>YRE Carryover  | <i>MSC Rees/Reed</i><br><i>Ayes: Anderson/Reed/Rees</i><br><i>Noes: Huber/Watts</i>  |
| 5. | Reduce encroachment by Nutrition Program   | <i>MSC Huber/Reed</i>  |
| 6. | Close one in-town school and one small school  | <i>MSC Huber/Rees</i><br><i>Ayes: Anderson/Huber/Rees</i><br><i>Noes: Reed/Watts</i> |

Further details regarding budget reductions may be found on the District website at: [www.chicousd.org](http://www.chicousd.org)

6.3 The Board approved closing Jay Partridge and Nord elementary schools beginning with the 2005-06 school year. *MSC Huber/Watts; Ayes: Huber/Reed/Watts; Noes: Anderson/Rees*

6.4 The Board approved the 2005-06 Student Calendar. Blue Track will begin school on Monday August 1, 2005 and will end on Friday, June 30, 2006. Traditional elementary and secondary school will begin on Tuesday, August 16, 2005 and will end on Thursday, June 1, 2006. Alternative Education will begin on Tuesday, July 26, 2005 and will end on Thursday, June 1, 2006. For information regarding breaks, please refer to:  
[http://www.chicousd.org/documents/Final\\_2005\\_06\\_CUSD\\_Student\\_Calendar\\_March\\_17\\_2005.pdf](http://www.chicousd.org/documents/Final_2005_06_CUSD_Student_Calendar_March_17_2005.pdf)  
 MSC Huber/Rees

6.5 The Board approved a K-8 pilot program that will expand the Open Structure program to be housed at Hooker Oak Elementary. MSC Rees/Reed

7. **ANNOUNCEMENTS**

There were no announcements.

8. **ITEMS FOR THE NEXT BOARD AGENDA**

Mr. Watts and Mr. Huber asked for a discussion regarding a revenue enhancement committee.

10. **ADJOURNMENT**

At 12:48 a.m. on Friday, March 18, 2005 the meeting was adjourned.

kh

NEXT REGULAR MEETING:       Wednesday, April 6, 2005  
   7:00 p.m., Chico City Council Chambers

APPROVED:

\_\_\_\_\_

Board of Education

\_\_\_\_\_

Administration

April 20, 2005

MEMORANDUM TO: Board of Education  
FROM: Dr. Scott Brown, Superintendent  
SUBJECT: Certificated Human Resources Actions

| Name   | Assignment   | Effective                             | Comment   |
|--|--|---------------------------------------|---|
| <b><u>Administrative Appointment 2005/06</u></b>   |  |                                       |   |
| Kassel, Jeaner                                     | 0.5 FTE Interim Assistant<br>Principal-Special Education | 4/7/05 - 6/30/05                      | Interim Administrative<br>Appointment                 |
| Koch, Steve  | 1.0 FTE Interim Principal-<br>Special Education          | 4/7/05 - 6/30/05                      | Interim Administrative<br>Appointment                 |
| Scott, Dave  | 1.0 FTE Director - Education<br>Services (PPS)           | 4/07/05                               | Administrative Appointment                            |
| <b><u>Part-Time Leave Requests for 2004/05</u></b> |  |                                       |   |
| Nichols, Janelle                                   | Elementary   | 2004/05<br>(Effective 4/12 - 6/24/05) | 0.8 FTE Leave   |
| <b><u>Part-Time Leave Requests for 2005/06</u></b> |  |                                       |   |
| Anderson-Nilsson, Julie                            | Elementary   | 2005/06                               | 0.7 FTE Leave   |
| Bryson, Oleta                                      | Secondary  | 2005/06                               | 0.4 FTE Leave   |
| Carlisle, Kate                                     | Elementary   | 2005/06                               | 0.2 FTE Leave   |
| Granicher, Sandy                                   | Elementary   | 2005/06                               | 0.2 FTE Leave   |
| Lieberman, Kim                                     | Elementary   | 2005/06                               | 0.2 FTE Leave   |
| Lindeman, Vickie                                   | Elementary   | 2005/06                               | 0.2 FTE Leave<br>(Policy #4475 STRS Reduced Workload) |
| <b><u>Retirements/Resignations</u></b>             |  |                                       |   |
| Baroni, Patricia                                   |  | May 28, 2005                          | Retirement  |
| Hubbard, Leonard                                   |  | May 26, 2005                          | Resignation   |
| Rader, Margaret                                    |  | June 25, 2005                         | Retirement  |
| Silacci, Ann                                       |  | June 25, 2005                         | Retirement  |

jm  
4/14/05

**CHICO UNIFIED SCHOOL DISTRICT  
1163 EAST SEVENTH STREET  
CHICO, CA 95928-5999**

April 20, 2005

MEMORANDUM TO: Board of Education

FROM: Scott Brown, Superintendent

SUBJECT: Classified Human Resources Actions

| <u>NAME</u>                          | <u>CLASS/LOCATION/ASSIGNED HOURS</u>                        | <u>EFFECTIVE</u> | <u>COMMENTS/<br/>FUND</u>   |
|--------------------------------------|---|------------------|---|
| <u>Appointments</u>                  |   |                  |   |
| Haight, Douglas                      | LT IA-Special Education/Hooker Oak/6.1                      | 03/02-05/26/05   | Extend LT Position/<br>Special Education  |
| Hornback, Huntley                    | LT Parent Classroom Aide-Rest/Cohasset/.8                   | 03/11-05/26/05   | Extend LT Position/<br>Categorical Program/<br>Categorical Program/<br>Vacated Position |
| John, Christen                       | Parent Clerical Aide-Rest/Hooker Oak/2.2                    | 04/18/05         | Vacated Position  |
| Koll, David                          | Director-Classified Human Resources/<br>Human Resources/8.0 | 04/07/05         | Vacated Position  |
| Sours, Mary                          | Office Assistant/CHS/4.0                                    | 04/12/05         | Vacated Position  |
| <u>Promotion</u>                     |   |                  |   |
| Gilbert, James                       | Sr Custodian/Forest Ranch-MJHS/8.0                          | 04/12/05         | Vacated Position  |
| Witcher, Patrece                     | School Bus Driver Type 2/Transportation/5.8                 | 03/31/05         | New Position  |
| <u>Increase in Hours</u>             |   |                  |   |
| Ravetz, Angela                       | IA-Special Education/BJHS-CJHS-MJHS/6.8                     | 11/15/05         | Existing Position   |
| <u>Transfer w/Increased Hours</u>    |   |                  |   |
| Kennedy, Sean                        | IPS-Healthcare/Loma Vista/4.0                               | 04/27/05         | New Position/<br>Special Education  |
| <u>Resigned Only Position Listed</u> |   |                  |   |
| Gilbert, James                       | Custodian/Sierra View/8.0                                   | 04/11/05         | Promotion   |
| Kennedy, Sean                        | IPS-Healthcare/PVHS/3.0                                     | 04/26/05         | Transfer w/Incr Hours   |
| Witcher, Patrece                     | Passenger Van Driver/Transportation/5.8                     | 03/30/05         | Promotion   |
| <u>Resignation/Termination</u>       |   |                  |   |
| Adema, Joel                          | Food Services Supervisor/Food Services/8.0                  | 04/01/05         | Correct to Retirement<br>in lieu of Voluntary<br>Resignation                            |
| John, Christen                       | Parent Library Aide-Rest/CHS/3.9                            | 04/15/05         | Voluntary Resignation   |

RECEIVED

APR 4 2005

EDUCATIONAL SERVICES

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street

Chico, CA 95928-5999

(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 3/31/05

FROM: Priscilla Burns

School/Dept.: PVHS / HECT

SUBJECT: Field Trip Request

Request is for HECT / FHA-HERO

(grade/class/group)

Destination: Fresno

Activity: FHA-HERO Leadership Convention

from April 23 '05, 12:00

to April 26 '05

(dates) / (times)

(dates) / (times)

Rationale for Trip: State Finals

Number of Students Attending: 10

Teachers Attending: 2

Parents Attending: 0

Student/Adult Ratio: 10:2

Transportation: Private Cars  Other: ROP Van

CUSD Bus

Charter Bus Name

All requests for transportation must go through the transportation department including Charter requests - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ FHA / Perkins

Substitute Costs \$ 300

Meals \$ included or students pay

Lodging \$ FHA / Perkins / Students

Transportation \$ ROP / FHA

Other Costs \$

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name FHA-HERO

Acct. #: ASB

\$ 1500

Name Perkins

Acct. #: 3550

\$ 2000

Students are paying 1000

Requesting Party

Date

Director of Transportation

Date

Site Principal

Date

Approve/Minor

Do not Approve/Minor

or Recommend/Major

or Not Recommended/Major

IF MAJOR FIELD TRIP

Director of Educational Services

Date

Recommend

Not Recommended

Approved

Not Approved

Board Action

Date



RECEIVED

APR 8 2005

EDUCATIONAL SERVICES

CHICO UNIFIED SCHOOL DISTRICT

1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 3-31-05

FROM: Bruce Duncan

School/Dept.: Chico Jr High

SUBJECT: Field Trip Request

Request is for History 7th grade  
(grade/class/group)

Destination: Ashland Oregon Activity: Shakespeare Festival

from April 23, 7:00am to April 24, 3:00p.m.  
(dates) / (times) (dates) / (times)

Rationale for Trip: to see Richard III - historical play

Number of Students Attending: 60 Teachers Attending: 1 Parents Attending: 25

Student/Adult Ratio:

Transportation: Private Cars X CUSD Bus Charter Bus Name Other:

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES: No cost to the district or school

Fees \$ N/A Substitute Costs \$ Meals \$

Lodging \$ Transportation \$ Other Costs \$

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name Acct. #: \$

Name Acct. #: \$

Bruce Duncan  
Requesting Party

4-1-05  
Date

John Meally  
Site/Principal

4-6-05  
Date

Approve/Minor  Do not Approve/Minor  
or  
 Recommend/Major  Not Recommended/Major  
(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Meally  
Director of Educational Services

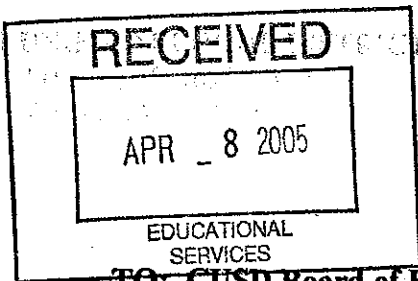
4-1-05  
Date

Recommend  Not Recommended

Board Action

Date

Approved  Not Approved



CHICO UNIFIED SCHOOL DISTRICT  
1163 East Seventh Street  
Chico, CA 95928-5999  
(530) 891-3000

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 4/1/05

FROM: LISA REYNOLDS

School/Dept.: MARSH J.H.S

SUBJECT: Field Trip Request

Request is for Student Government + Broadcast / YEARBOOK CLASSES  
(grade/class/group)

Destination: Santa Cruz Activity: Visit UCSC

from 5/13/05 , 5/15/05 to \_\_\_\_\_  
(dates) / (times) (dates) / (times)

Rationale for Trip: Begin thinking about college, celebrate end of a productive & successful year

Number of Students Attending: 60± Teachers Attending: 2 Parents Attending: 16-20

Student/Adult Ratio: 3:1

Transportation: Private Cars  CUSD Bus \_\_\_\_\_ Charter Bus Name \_\_\_\_\_  
Other: \_\_\_\_\_

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ \_\_\_\_\_ Substitute Costs \$ 150.00 Meals \$ 30.00

Lodging \$ 150.00 Transportation \$ 10.00 Other Costs \$ \_\_\_\_\_

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name ASB Acct. #: 1232 \$ 150.00

Name \_\_\_\_\_ Acct. #: \_\_\_\_\_ \$ \_\_\_\_\_

Lisa Reynolds 4/1/05  
Requesting Party Date

Stephen Palun 4/7/05  Approve/Minor  Do not Approve/Minor  
Site Principal Date or  
Recommend/Major Not Recommended/Major

Director of Transportation \_\_\_\_\_ Date \_\_\_\_\_  
(If transporting by bus or Charter)

IF MAJOR FIELD TRIP

[Signature] 4-11-05  Recommend  Not Recommended  
Director of Educational Services Date

Board Action \_\_\_\_\_ Date \_\_\_\_\_  
 Approved  Not Approved

WHEN RECORDED MAIL TO:

Randy Meeker  
Business Manager  
Chico Unified School District  
1163 East Seventh Street  
Chico, California 95928-5999

SPACE ABOVE THIS LINE IS FOR RECORDER'S USE

DSA FILE NO. 4-H2  
DSA APPL NO. 02-102617  
PROJECT NO. 9916.13

NOTICE OF COMPLETION

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is **CHICO UNIFIED SCHOOL DISTRICT.**
3. The FULL ADDRESS of the OWNER is **1163 EAST SEVENTH STREET, CHICO, CALIFORNIA, 95928-5999.**
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is : **IN FEE**
5. A work of improvement on the property hereinafter described was **COMPLETED** on **April 20, 2005** and accepted by the Chico Unified School District on \_\_\_\_\_ **2005.**
6. The work of improvement completed is described as follows: **FURNISHING OF ALL LABOR, MATERIALS AND SERVICES FOR THE REROOFING AT THE PHASE IV MODERNIZATION OF THE CHICO SENIOR HIGH SCHOOL FOR THE CHICO UNIFIED SCHOOL DISTRICT, CHICO, BUTTE COUNTY, CALIFORNIA.**
7. The NAME OF THE ORIGINAL CONTRACTOR for such work of improvement is **Carey Construction, 2541 South 5<sup>th</sup> Avenue, Oroville, CA 95965.**
8. The street address of said property is:  
  
**CHICO SENIOR HIGH SCHOOL – 901 The Esplanade, Chico, CA 95926**
9. The property on which said improvement was completed in the **CITY OF CHICO, COUNTY OF BUTTE, STATE OF CALIFORNIA**, and described as follows:

**ASSESSORS PARCEL NUMBERS: 003-140-001**

Date: \_\_\_\_\_ Signature of Owner or agent of owner \_\_\_\_\_

Verification for NON-INDIVIDUAL OWNER: I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Business Manager of the aforesaid interest in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

\_\_\_\_\_  
Date and Place

\_\_\_\_\_  
(Signature of person signing on behalf of owner)

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

|                            |       |
|----------------------------|-------|
| Business Services Use Only |       |
| CA#                        | _____ |
| V#                         | _____ |
| RCF#                       | _____ |

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view)       Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view)       Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Diverse Network Associates  
Street Address/POB: 1967 Humboldt Rd.  
City, State, Zip Code: Chico, CA 95928  
Phone: (530) 566-0446  
Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 04/14/05 to 06/30/05  
Location(s) of Services: (site) District

3. Scope of Work to be performed: (attach separate sheet if necessary)

Work with staff to refine and revise the standards-based report cards being piloted in 2004-05 for use in 2005-06. Train selected staff as necessary.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Develop a standards-based assessment system: #1.3.6 - use rubrics and alignment with standards;  
#1.3.7 - standards-based reporting system using internet based report card; #1.3.8 - standards-based report card at appropriate grade levels.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Title II
- 2)
- 3)

6. Account(s) to be Charged:

|    | Pct (%) | Fund | Resource | Proj/Yr | Goal | Function | Object | Expense | Sch/Dept |
|----|---------|------|----------|---------|------|----------|--------|---------|----------|
| 1) | 100.00  | 01   | 4035     | 0       | 1110 | 100      | 5800   | 14      | 670      |
| 2) |         |      |          |         |      |          | 5800   | 14      |          |
| 3) |         |      |          |         |      |          | 5800   | 14      |          |

7. Is there an impact to General Fund, Unrestricted funding?  Yes  No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 3,000.00 Per Unit, times 1.00 # Units = \$ 3,000.00 Total for Services

(Unit:  Per Hour  Per Day  Per Activity)

9. Additional Expenses:

\$  
\$  
\$  
Total for  
0.00 Addit'l Expenses

\$ 3,000.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

(to be completed by Business Services)

*[Signature]*  
4/20/05

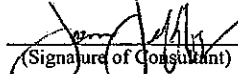
**CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee - See BS10a)

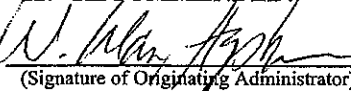
|                            |       |
|----------------------------|-------|
| Business Services Use Only |       |
| CA#                        | _____ |
| V#                         | _____ |
| RCF#                       | _____ |

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

**11. AGREED TO AND ACCEPTED:**

|   |               |        |
|---|---------------|--------|
|  | Jason Jeffery | 4-7-05 |
| (Signature of Consultant)   | (Print Name)  | (Date) |

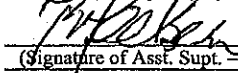
**12. RECOMMENDED:**

|   |                    |        |
|---|--------------------|--------|
|  | W. Alan Stephenson | 4-7-05 |
| (Signature of Originating Administrator)  | (Print Name)       | (Date) |

**13. APPROVED:**

|   |               |        |
|---|---------------|--------|
|  | Janet Brinson | 4-7-05 |
| (Signature of District Administrator, or Director of Categorical Programs)          | (Print Name)  | (Date) |

**APPROVED:**

|   |  |        |
|---|--|--------|
|  | <input checked="" type="checkbox"/> Consultant<br>Randy Meeker | _____  |
| (Signature of Asst. Supt. - Business Services)                                      | (Print Name)   | (Date) |

Contract Employee

**14. Authorization for Payment:**

|  |  |
|--|--|
| <p><b>(a). CHECK REQUIRED (Invoice to accompany payment request):</b></p> <p><input type="checkbox"/> Partial Payment thru: _____<br/>(Date)</p> <p><input type="checkbox"/> Full or Final Payment</p> | <p><b>(b). DISPOSITION OF CHECK by Accounts Payable:</b><br/>(check released upon completion of services)</p> <p><input type="checkbox"/> Send to Site Administrator: _____<br/>(Date check required)</p> <p><input type="checkbox"/> Mail to Consultant</p> |
|--|--|

|          |  |        |
|----------|--|--------|
| (c)      | \$ _____   | _____  |
| (Amount) | (Originating Administrator Signature - Use Blue Ink) | (Date) |

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

|                            |       |
|----------------------------|-------|
| Business Services Use Only |       |
| CA#                        | _____ |
| V#                         | _____ |
| RCF#                       | _____ |

**CONSULTANT AGREEMENT**

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view)       Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view)       Attached

**This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:**

Name: Chico Country Day School  
Street Address/POB: 2412 Cohasset Road  
City, State, Zip Code: Chico CA 95928  
Phone: 530-895-2650  
Taxpayer ID/SSN: \_\_\_\_\_

This agreement will be in effect from: 10/01/04 to 06/30/05

Location(s) of Services: (site) Parkview Elementary School

3. Scope of Work to be performed: (attach separate sheet if necessary)

UES Recycling Grant - Two CCDS and CUSD teachers are writing units about recycling to be used by the District. CCDS Teachers - Donna Henderson and Peter Pembroke

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Recycling educational units will be available for interested District teachers.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) UES Grant 7823 Parkview School
- 2)
- 3)

6. Account(s) to be Charged:

|    | Pct (%) | Fund | Resource | Proj/Yr | Goal | Function | Object | Expense | Sch/Dept |
|----|---------|------|----------|---------|------|----------|--------|---------|----------|
| 1) | 100.00  | 01   | 7823     | 0       | 1110 | 1000     | 5800   | 14      | 240      |
| 2) |         |      |          |         |      |          | 5800   | 14      |          |
| 3) |         |      |          |         |      |          | 5800   | 14      |          |

7. Is there an impact to General Fund, Unrestricted funding?  Yes  No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 400.00 Per Unit, times 4.00 # Units = \$ 1,600.00 Total for Services  
(Unit:  Per Hour  Per Day  Per Activity)

9. Additional Expenses:

STRS, Medicare, SUI \$ 55.00  
Sub Days \$ 374.00  
Total for Addit'l Expenses 429.00

\$ 2,029.00 Grand Total

10. Amounts of \$1.001.00 or more require Board Approval: (date to Board)

4/20/05  
(to be completed by Business Services)

### **CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee - See BS10a)

|                                   |       |
|-----------------------------------|-------|
| <b>Business Services Use Only</b> |       |
| CA#                               | _____ |
| V#                                | _____ |
| RCF#                              | _____ |

1. The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
2. Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
3. In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
4. If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
5. Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
6. Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
7. Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
8. The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.

**11. AGREED TO AND ACCEPTED:**

|  |                                      |                  |
|--|--------------------------------------|------------------|
| <i>Margaret Reece Gazda</i><br>(Signature of Consultant) | Margaret Reece Gazda<br>(Print Name) | 4/6/05<br>(Date) |
|--|--------------------------------------|------------------|

**12. RECOMMENDED:**

|  |                               |                  |
|--|-------------------------------|------------------|
| <i>Janet Brinson</i><br>(Signature of Originating Administrator) | Janet Brinson<br>(Print Name) | 4/5/05<br>(Date) |
|--|-------------------------------|------------------|

**13. APPROVED:**

|   |                       |                 |
|---|-----------------------|-----------------|
| _____<br>(Signature of District Administrator, or Director of Categorical Programs) | _____<br>(Print Name) | _____<br>(Date) |
|---|-----------------------|-----------------|

|  |  |  |
|--|--|--|
| <i>[Signature]</i><br>(Signature of Assf. Supt. - Business Services) | <input checked="" type="checkbox"/> Consultant<br>Randy Meeker<br>(Print Name) | <input type="checkbox"/> Contract Employee<br><br>(Date) |
|--|--|--|

**14. Authorization for Payment:**

|  |   |
|--|---|
| (a). <b>CHECK REQUIRED</b> (Invoice to accompany payment request):<br><br><input type="checkbox"/> Partial Payment thru: _____<br>(Date)<br><br><input type="checkbox"/> Full or Final Payment | (b). <b>DISPOSITION OF CHECK by Accounts Payable:</b><br>(check released upon completion of services)<br><br><input type="checkbox"/> Send to Site Administrator: _____<br>(Date check required)<br><br><input type="checkbox"/> Mail to Consultant |
|--|---|

|                              |   |                 |
|------------------------------|---|-----------------|
| (c).<br>\$ _____<br>(Amount) | _____<br>(Originating Administrator Signature - Use Blue Ink) | _____<br>(Date) |
|------------------------------|---|-----------------|

Mandatory Instructions  
(click to view)

CHICO UNIFIED SCHOOL DISTRICT  
Business Services  
1163 E. 7<sup>th</sup> Street, Chico, CA 95928  
(530) 891-3000

|                            |       |
|----------------------------|-------|
| Business Services Use Only |       |
| CA#                        | _____ |
| V#                         | _____ |
| RCF#                       | _____ |

### CONSULTANT AGREEMENT

1. A completed BS10a. "Certificate of Independent Consultant Agreement" guideline is:

On File (click to view)       Attached

2. A completed W9 "Request for Taxpayer Identification Number and Certification" form is:

On File (click to view)       Attached

This Agreement to furnish certain consulting services is made by and between Chico Unified School District and:

Name: Phillip Ruttenburg  
Street Address/POB: 6 Moraga Dr.  
City, State, Zip Code: Chico, CA 95926  
Phone: 895-3245  
Taxpayer ID/SSN: [REDACTED]

This agreement will be in effect from: 04/14/05 to 07/01/05  
Location(s) of Services: (site) Pleasant Valley High School Transition Center.

3. Scope of Work to be performed: (attach separate sheet if necessary)

Psychotherapy for Pleasant Valley Transition Center Program (individual, group, family). Supports class for Children with ED (Emotional Disturbance) on interim basis to allow the current psychologist to fill interim principal position.

4. Goal (Strategic Plan, Site Plan, Other) to be achieved as a result of Consultant services:

Implement IEP goals to enable students to access education in least restrictive environment and avoid more costly and restrictive placements such as nonpublic school.

5. Funding/Programs Affected: (corresponding to accounts below)

- 1) Extraordinary Cost Fund
- 2)
- 3)

6. Account(s) to be Charged:

|    | Pct (%) | Fund | Resource | Proj/Yr | Goal | Function | Object | Expense | Sch/Dept |
|----|---------|------|----------|---------|------|----------|--------|---------|----------|
| 1) | 100.00  | 01   | 6505     | 0       | 5750 | 1140     | 5800   | 14      | 510      |
| 2) |         |      |          |         |      |          | 5800   | 14      |          |
| 3) |         |      |          |         |      |          | 5800   | 14      |          |

7. Is there an impact to General Fund, Unrestricted funding?  Yes  No

8. Payment to Consultant: (for the above services, District will pay Consultant as follows)

\$ 50.00 Per Unit, times 228 # Units = \$ 11,400.00 Total for Services

(Unit:  Per Hour  Per Day  Per Activity)

9. Additional Expenses:

\$  
\$  
\$

Total for Addit'l Expenses 0.00

\$ 11,400.00 Grand Total

10. Amounts of \$1,001.00 or more require Board Approval: (date to Board)

4/20/05  
(to be completed by Business Services)




**CONSULTANT TERMS AND CONDITIONS**

(Applicable, unless determined to be Contract Employee - See BS10a)

|                            |       |
|----------------------------|-------|
| Business Services Use Only |       |
| CA#                        | _____ |
| V#                         | _____ |
| RCF#                       | _____ |

- The Consultant will perform said services independently, not as an employee of the District; therefore, the District is not liable for worker's compensation or unemployment benefits in connection with this Consultant Agreement. Consultant shall assume full responsibility for payment of all Federal, State and Local taxes or contributions, including Unemployment Insurance, Social Security, and Income Taxes with respect to Consultant's employees.
- Consultant shall furnish, at his/her own expense, all labor, materials, equipment and other items necessary to carry out the terms of this Agreement, unless agreed upon under Additional Expenses on page 1 of this Agreement.
- In the performance of the work herein contemplated, Consultant is an independent contractor, with the authority to control and direct the performance of the details of the work, the District being interested in the results obtained.
- If applicable, the Consultant will certify in writing, using Administration Form #3515.6.1, that criminal background checks have been completed as per Board Policy #3515.6 prior to commencement of services. This requirement also applies to any subcontractors or employees utilized by the Consultant.
- Consultant agrees to defend, indemnify and hold harmless the District, its Board of Trustees, employees and agents from any and all liability or loss arising in any way out of Consultant's negligence in the performance of this Agreement, including, but not limited to, any claim due to injury and/or damage sustained by Consultant, and/or the Consultant's employee or agents.
- Consultant will provide to Assistant Superintendent, Business Services, upon request, a Certificate of Insurance showing a minimum \$1,000,000 combined single limits of general liability and automobile coverage as required by the District.
- Neither party shall assign nor delegate any part of this Agreement without the written consent of the other party.
- The work completed herein must meet the approval of the District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Consultant agrees to comply with all Federal, State, Municipal and District laws, rules and regulations that are now, or may in the future become, applicable to Consultant, Consultant's business, equipment and personnel engaged in operations covered by this Agreement or occurring out of the performance of such operations.


**11. AGREED TO AND ACCEPTED:**

  
 (Signature of Consultant)

Phil Ruttersum  
 (Print Name)

4/13/05  
 (Date)

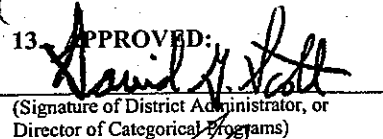
**12. RECOMMENDED:**

  
 (Signature of Originating Administrator)

Steven P. Koch  
 (Print Name)

4/13/05  
 (Date)

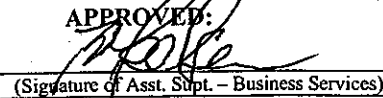
**13. APPROVED:**

  
 (Signature of District Administrator, or Director of Categorical Programs)

DAVID G. SCOTT  
 (Print Name)

4/13/05  
 (Date)

**APPROVED:**

  
 (Signature of Asst. Supt. - Business Services)

Consultant  
 Contract Employee

Randy Meeker  
 (Print Name)

\_\_\_\_\_  
 (Date)

**14. Authorization for Payment:**

|  |   |
|--|---|
| <p>(a). CHECK REQUIRED (Invoice to accompany payment request):</p> <input type="checkbox"/> Partial Payment thru: _____<br>(Date) <input type="checkbox"/> Full or Final Payment | <p>(b). DISPOSITION OF CHECK by Accounts Payable:<br/>         (check released upon completion of services)</p> <input type="checkbox"/> Send to Site Administrator: _____<br>(Date check required) <input type="checkbox"/> Mail to Consultant |
|--|---|

(c).

\$ \_\_\_\_\_

(Amount) (Originating Administrator Signature - Use Blue Ink) (Date)

**Community-Based English Tutoring Program  
Application Form, Fiscal Year 2005-06  
(previously known as letter of intent)**

**Submission Deadline: May 20, 2005**

Please complete the following information to request Community-Based English Tutoring (CBET) Program funds:

---

**Local Educational Agency (LEA) Information**

Name of LEA Chico Unified School District County/District Code 04 / 61424  
Charter School No. \_\_\_\_\_

Mailing Address 1163 East 7th Street

City Chico State CA Zip Code 95928 - 5999

Program Contact Person Name Janet Brinson

Title/Office Director, Educational Services

Telephone Number (530) 891-3000 x105 FAX Number (530) 891-3220

E-mail Address jbrinson@chicousd.org

The LEA listed above hereby **requests** allocation of funds from the California Department of Education to participate in the CBET Program for fiscal year 2005-06.

---

**Assurances**

The signature of the Superintendent or designee of this form acknowledges that the following general assurances will be observed.

1. The conditions established pursuant to *Education Code* sections 300-340, and *California Code of Regulations*, Title 5, sections 11300-11305 will be met by the LEA in the administration of this program.
2. The LEA will use fiscal control and accounting procedures that will ensure proper disbursements and accounting of state funds paid to that agency under the program. The LEA will make records available for audit when requested.
3. Funds may be used for direct program services, community notification processes, transportation services, and background checks related to the tutoring program.

4. The LEA will be responsible for expending these funds to provide free or subsidized adult English-language instruction for parents or community members who have pledged to provide personal English-language tutoring to K-12 English learners.
5. Pledge records will consist of the following information: name of school district, name of school, and the name and signature of parent or community member committed to tutor English learners. These records will be maintained for audit.

### Certification and Signature

I certify that: (1) the planned allocation and expenditures of funds for the Community-Based English Tutoring (CBET) Program are for educational services for eligible participants; (2) the expenditures of funds and the programmatic activities will be conducted in accordance with federal and state statutes and regulations, including the assurances contained in this application; and (3) full records of program activities and expenditures will be maintained and made available for review and/or audit by the California Department of Education, and/or the representatives or designees of the department.

I hereby certify that I have read the conditions contained in this document and agree to comply with all requirements as a condition of funding, and that to the best of my knowledge the information contained in this CBET application form is complete and correct.

Scott Brown, Superintendent

Print Name of Superintendent or Designee



Signature of Superintendent or Designee

April 14, 2005

Date

### Board Approval

\_\_\_\_\_  
Print Name of Presiding Officer of Governing Board

\_\_\_\_\_  
Board Approval Date

\_\_\_\_\_  
Signature of Presiding Officer of Governing Board

\_\_\_\_\_  
Date

This CBET Application Form, FY 2005-06 is to be submitted to the California Department of Education and postmarked on or before May 20, 2005. Return this form to:

Jorge Gaj, Consultant  
Language Policy and Leadership Office  
California Department of Education  
1430 N Street, Suite 4309  
Sacramento, CA 95814-5901

**CHICO UNIFIED SCHOOL DISTRICT  
REQUEST FOR TEXTBOOK APPROVAL**

Department: English Course: Intro to Studio Prod. Grade Level: 12  
 Contact Person: Liz Metzger / Chris Per<sup>sson</sup> Campus: Chico High

\*\*\*Please include six copies of the text or instructional materials when submitting this form.\*\*\*

**A. New Adoption**

1. Proposed Text

Title: Film Art : An Introduction  
 Edition/# of Pages: 7 / 532  
 Author: Bordwell  
 Publisher: McGraw-Hill  
 Copyright Date: 2004  
 Current List Price: 48.50 net  
 Material is on the California Legal Compliance List?  YES  NO

2. Approximately how many classes will be using this text? 1-2

How many copies of the text will be purchased? 50

3. List other districts using this text: Palma High School, Salinas, High School El Dorado Union

4. List other textbooks considered in the selection and their current list price: [District]  
 This text is considered the text for intro to film courses, and is used widely by high schools + colleges. Also considered were Understanding Movies (Gianelli) and Film Genre Reader (Grant).

5. The proposed text for all courses that have state approved standards must align with those standards. Indicate areas that are supported by the proposed text and areas where supplementary material will be needed. Attach a list of those standards and the corresponding text correlation.

| Check each criterion that applies in terms of the course and ability level to which the material is to be submitted             | Excellent | Good | Average | Poor | Does not apply |
|---|-----------|------|---------|------|----------------|
| 1. How well does the material align with Chico Unified School District Standards and Benchmarks?                                | ✓         |      |         |      |                |
| 2. How well does the material align with California State Standards?  | ✓         |      |         |      |                |
| 3. How well does the material cover the scope of student and teacher needs at the grade level for which it is being considered? | ✓         |      |         |      |                |
| 4. How well does material employ a variety of pedagogical methods of instruction?   | ✓         |      |         |      |                |
| 5. How well are the assessment tools linked to the content and instructional methodology?                                       | ✓         |      |         |      |                |
| 6. How successfully are formal, informal and alternative assessment systems incorporated into the teacher resource guide?       | ✓         |      |         |      |                |
| 7. How well does the material provide for the needs of English language learners?   |           | ✓    |         |      |                |
| 8. How appropriate are the supplementary materials in supporting the effective use of the text?                                 | ✓         |      |         |      |                |
| 9. To what degree does the teacher resource material provide support and guidance?  | ✓         |      |         |      |                |
| 10. Classify the ease of use of the teachers' manual?   | ✓         |      |         |      |                |

**CHICO UNIFIED SCHOOL DISTRICT  
REQUEST FOR TEXTBOOK APPROVAL**

Page 2 of 3

6. Is supplementary material available for the adoption?  YES  NO

Is it necessary for instructional purposes?  YES  NO

If yes, why?

What costs are involved?

Free supplementary material: CD-Rom, Viewer's  
Guide, text-specific  
website:

7. Textbook previously used

Title:

Author:

Publisher:

Copyright Date:

None. This course was just approved as  
a UC a-g course in visual + performing  
arts for 2003-04. This is the  
first text for this course

a. Date of initial adoption: \_\_\_\_\_

b. State reason for the previous text no longer serving the purpose for which it was originally adopted:

CHICO UNIFIED SCHOOL DISTRICT  
REQUEST FOR TEXTBOOK APPROVAL

**STEP 1 - DISTRICT OFFICE APPROVAL**

Review by CUSD Director of Curriculum

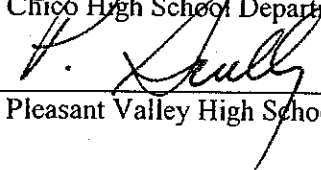
Date

**ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.**

**STEP 2 - DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK**

  
Chico High School Department Chairperson

Date

  
Pleasant Valley High School Department Chairperson

Date

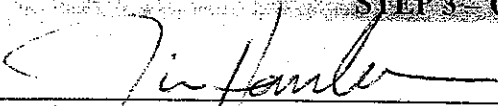
Fair View High School Department Chairperson

Date


Oakdale High School Department Chairperson

Date

**STEP 3 - CAMPUS PRINCIPAL APPROVAL**

  
Chico High School Principal

Date

  
Pleasant Valley High School Principal

Date

Fair View High School Principal

Date

Oakdale High School Principal

Date

**Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt.**  
Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

  
CUSD Educational Services Approval

Date

Governing Board Approval

Date

6-1-04

Date

28 Oct. 2004

Date

Date

Date

Date

Date

Date

Date

Date

Date

3-31-05

CHICO UNIFIED SCHOOL DISTRICT  
REQUEST FOR TEXTBOOK APPROVAL

**STEP 1 - DISTRICT OFFICE APPROVAL**

Review by CUSD Director of Curriculum

Date

*ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.*

**STEP 2 - DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK**

Chico High School Department Chairperson

Date

Pleasant Valley High School Department Chairperson

Date

Fair View High School Department Chairperson

Date

Oakdale High School Department Chairperson

Date

**STEP 3 - CAMPUS PRINCIPAL APPROVAL**

Chico High School Principal

Date

Pleasant Valley High School Principal

Date

Fair View High School Principal

Date

Oakdale High School Principal

Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

CUSD Educational Services Approval

Date

Governing Board Approval

Date

CHICO UNIFIED SCHOOL DISTRICT  
REQUEST FOR TEXTBOOK APPROVAL

STEP 1 - DISTRICT OFFICE APPROVAL

Review by CUSD Director of Curriculum

Date

ONLY PROCEED TO STEP 2 AFTER COMPLETING STEP 1.

STEP 2 - DEPARTMENT CHAIRPERSON APPROVAL TO USE TEXTBOOK

Chico High School Department Chairperson

Date

Pleasant Valley High School Department Chairperson

Date

Fair View High School Department Chairperson

Date

Oakdale High School Department Chairperson

Date

STEP 3 - CAMPUS PRINCIPAL APPROVAL

Chico High School Principal

Date

Pleasant Valley High School Principal

Date

Fair View High School Principal

Date

Oakdale High School Principal

Date

Appropriate consideration in the above Steps 2 and 3 above must be made within 10 days of receipt. Consideration may be: approval or rejection. If rejected, it must be returned to originator with rationale.

Task Force Approval (if appropriate)

Date

CUSD Educational Services Approval

Date

Governing Board Approval

Date



**REQUEST FOR ALLOWANCE OF ATTENDANCE  
BECAUSE OF EMERGENCY CONDITIONS  
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name: Chico Unified School District

School District (or Charter School) Address: 1163 E. 7<sup>th</sup> St., Chico CA 95928

County-District Code: 04-61424

County Name: Butte

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code* Section 41422
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code* Section 46392
- When attendance records have been lost or destroyed as described in *Education Code* Section 46391

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code* Section 37202 (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Carina Saraiva-Perez  
School Fiscal Services Division  
California Department of Education  
1430 N Street, Suite 3800  
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

**SCHOOL CLOSURE**

Nature of Emergency (describe):

Snow, impassable roads on January 7, 2005 in mountain communities of Forest Ranch and Cohasset.

Name of School(s):

(if request covers all schools, write "all schools")

Forest Ranch Elementary  
Cohasset Elementary

School Code(s):

6002992

6002984

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

1/7/05 for both schools

because of the described emergency. Approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years:

2003-04 None

2002-03 None

2001-02 None

2000-01 Cohasset – 5 days. Forest Ranch – 3 days

1999-00 None

California Department of Education

Form J-13A

**MATERIAL DECREASE**

Nature of Emergency (describe):

Name of School:  
(if request covers all schools, write "all schools")

School Code(s):

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) \_\_\_\_\_ during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): \_\_\_\_\_ students per day. Estimated daily attendance multiplied by number of days of material decrease, yields \_\_\_\_\_ days of attendance requested.

State method of determining estimated daily attendance (October or May ADA):  
ADA for school month beginning on \_\_\_\_\_, 2 \_\_\_\_\_ and ending on \_\_\_\_\_, 2 \_\_\_\_\_.

Actual apportionable attendance for days of material decrease:

| Site  | Date  | Actual Attendance |
|-------|-------|-------------------|
| _____ | _____ | _____             |

California Department of Education

Form J-13A

**LOST OR DESTROYED ATTENDANCE RECORDS**

We request the use of estimated attendance in lieu of attendance that cannot be verified because of the loss or destruction of attendance records. This request is made in accordance with Section 46391. The entire period covered by the lost or destroyed records commences with \_\_\_\_\_, 2\_\_\_\_, up to and including, \_\_\_\_\_, 2\_\_\_\_\_.

Describe circumstances and extent of records loss or destruction:

Describe how it is proposed to reconstruct attendance records or estimate attendance in the absence of records:

**AFFIDAVIT OF GOVERNING BOARD MEMBERS**

We, members constituting a majority of the governing board of the Chico Unified School District school district, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Printed Names

Signatures

**At least a majority of the members of the governing board shall execute this affidavit.**

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_  
of ButteCounty, California

Contact/Individual responsible for preparing this form:

Name: Pat Bigler Title: Attendance Technician

Phone (530) 891-3000 x110 Fax : (530) 891-3220 E-mail: pbigler@chicousd.org

**AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_  
of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_

CHICO UNIFIED SCHOOL DISTRICT  
 And  
 CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, Chapter #110

TENTATIVE AGREEMENT


March 11, 2005


The parties agree to the following modifications to the Collective Bargaining Agreement:

- 3.5.1 When additional time of thirty (30) minutes or more is assigned by administrative personnel to a part-time position for fifteen (15) consecutive working days, the position shall thereafter be offered to the employee in the appropriate class with the greatest bargaining unit seniority. If the senior employee declines the assignment, it shall be offered to the remaining employees in the class in descending order of bargaining unit seniority until the assignment is made. For purposes of this section, seniority shall refer to seniority as of the date immediately prior to the initial assignment of such additional hours.
- 3.5.2 An employee who is assigned by administrative personnel and works a minimum of thirty (30) minutes per day in excess of his/her part-time assignment for a period of twenty (20) consecutive working days or more shall have his/her basic assignment changed to reflect the additional time. Such assignment shall be made by administrative personnel

  
 Deputy Superintendent

3-11-05  
 Date

  
 CSEA, Chapter #110

  
 CSEA, Chapter #110

  
 CSEA Labor Representative

3-11-05  
 Date

CHICO UNIFIED SCHOOL DISTRICT  
And  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, Chapter #110

TENTATIVE AGREEMENT

March 11, 2005

The parties agree to the following modifications to the Collective Bargaining Agreement:

4.1.1 General

- 4.1.1.1 When, as a result of a bona fide reduction or elimination of services being performed by the District, bargaining unit members shall be subject to layoff for lack of work or lack of funds, affected employees shall be given notice of layoff not less than forty-five (45) working days prior to the effective date of layoff, and informed of their displacement rights, if any, and reemployment rights. When employees in the bargaining unit are laid off for lack of work or lack of funds, layoffs shall be made in reverse order of date of hire in the class in which the layoff occurs. The employees having the least seniority shall be laid off first.
- 4.1.1.2 When, as a result of the expiration of a specially funded program, classified positions must be eliminated at the end of any school year, and classified employees will be subject to layoff for lack of funds, the employees to be laid off at the end of such school year shall be given written notice on or before May 29 informing them of their layoff effective at the end of such school year and of their displacement rights, if any, and reemployment rights. However, if the termination date of any specially funded program is other than June 30, such notice shall be given not less than forty-five (45) working days prior to the effective date of their layoff.
- 4.1.1.3 Nothing provided in Sections 4.1.1.1 and/or 4.1.1.2 of this Article, shall preclude a layoff for lack of funds in the event of an actual and existing financial inability to pay salaries of classified employees, nor layoff for lack of work resulting from causes not foreseeable or preventable by the governing board, without the forty-



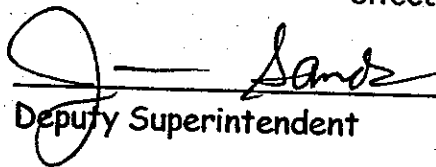
five (45) working day notice specified in Sections 4.1.1.1 and 4.1.1.2 of this Article.

4.1.1.4 No permanent nor probationary classified employee shall be laid off from any position while employees serving under emergency, provisional, or limited term employment are retained in positions of the same class.

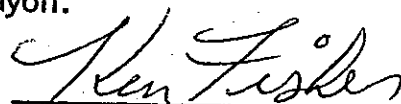
4.1.1.5 This Article (LAYOFF) does not apply to the termination of employees working in limited-term positions.

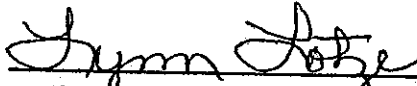
4.1.2 Notice

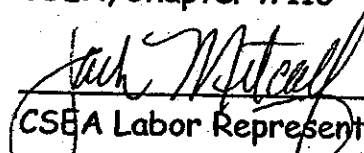
4.1.2.1 A written notice of layoff shall be personally delivered to the unit member(s) or mailed by certified or registered mail to the last address given to the District by the affected employee(s) not less than forty-five (45) working days (except in an emergency situation as stipulated in Ed. Code Section 45117) prior to the effective date of the layoff.

  
Deputy Superintendent

3-11-05  
Date

  
CSEA, Chapter #110

  
CSEA, Chapter #110

  
CSEA Labor Representative

3-11-05  
Date

CHICO UNIFIED SCHOOL DISTRICT  
And  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, Chapter #110

TENTATIVE AGREEMENT

March 11, 2005

The parties agree to the following modifications to the Collective Bargaining Agreement:

17.1 Effective Date

This Agreement will become effective upon ratification by the parties and shall remain in effect through June 30, 2007.

17.2 Reopeners

17.2.1 Written notice to modify the Agreement during the effective date of the Agreement is expressly limited to the Wages article plus one additional Article for either party.

17.2.2 The parties, if they mutually agree to do so in writing, may negotiate any portion of the Agreement during the effective date of the Agreement.

17.2.3 Pending a conclusion to the meeting and negotiating to modify any of the specific provisions in the Agreement, the provisions of the Agreement shall remain in full force and effect.

17.3 Extension of Agreement

If, on or before March 15, 1986, and March 15 of subsequent years, neither party gives appropriate written notice to the other of its desire to modify or terminate this Agreement, the Agreement shall be extended for another year.

17.4 Termination of the Agreement

If one of the parties submits a written notice to terminate the Agreement prior to March 15, the Agreement shall cease to be effective as of June 30 of the same year.

17.5 Ratification of Agreement

Any modification in this Agreement shall not be effective unless reduced to writing and properly ratified by both parties.

J. Sand

Deputy Superintendent

3-11-05

Date

Ken Fikes

CSEA, Chapter #110

Gymn Lotze

CSEA, Chapter #110

Jack Mitcall

CSEA Labor Representative

3-11-05

Date


**CHICO UNIFIED SCHOOL DISTRICT/CSEA CHAPTER #110**

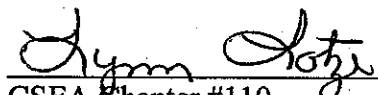
**MEMORANDUM OF UNDERSTANDING**

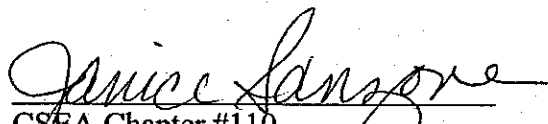
The purpose of this agreement is to replace the discontinued John Hancock life insurance policy. In the event an employee listed below dies while employed by Chico Unified School District, the District will pay their designated beneficiary One Thousand Dollars (\$1,000).

Rodney Alderson  
 Patricia Bigler  
 Susan Bruce  
 David Daggett  
 Merry Derrington  
 Debra Nuzzo  
 Carey Robinson  
 Jan Sanzone  
 Harold Slightom  
 Barry Zeidman

Date: February 4, 2005

  
 \_\_\_\_\_  
 Chico Unified School District  
 (Tenative Agreement)

  
 \_\_\_\_\_  
 CSEA Chapter #110

  
 \_\_\_\_\_  
 CSEA Chapter #110

**CHICO UNIFIED SCHOOL DISTRICT/CSEA CHAPTER 110  
MEMORANDUM OF UNDERSTANDING  
SUMMER/BENEFITS SAVINGS PROGRAM**


The Chico Unified School District and the CSEA Chapter #110 agree to the following:

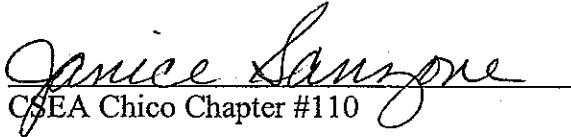
The purpose of this agreement is to assist employees who work less than 12 months per year to plan and save a portion of their salaries for the summer months and/or to pay for the additional benefits premium deductions that occur during the months of September through November of each year.

1. Employees that work less than a twelve-month work year may participate in the summer/benefits savings program. The District and Association will jointly announce the implementation of this program through a joint communiqué to bargaining unit members immediately after ratification. The program is designed to provide assistance from the district's payroll department to interested employees to determine how much of their net monthly salary would need to be saved over the course of the employee's work year to provide summer income and/or pay for the additional costs of benefits premium deductions which occur annually in the months of September through November. Once the amount has been determined the payroll department will assist the employee in setting up an automatic payroll deduction into the employee's personal savings account in the designated amount.
2. The District will schedule and conduct a large group meeting in April 2005 for all interested employees to explain the process. In addition, there will be one-on-one meetings with employees upon request of any employee to explain the benefit and/or enroll the employee in this program. There will be an annual orientation in May for all interested employees to explain the program and its benefits and to sign up for this program beginning the next school year.
3. New employees will be offered this as a part of their initial employee education/orientation.
4. An employee may choose to participate in the summer/benefits savings program at any time.

February 4, 2005

  
Chico Unified School District

  
CSEA Chico Chapter #110

  
CSEA Chico Chapter #110

*tentative Agreement*